

Tenterden Community Land Trust Steering Group

Terms of Reference – version September 2019

Mission Statement

To establish a Community Land Trust (CLT) for the purpose of securing provision of housing in Tenterden that is responsive to the needs of the community, as distinct from provision through the general housing market, and to secure this local needs housing in perpetuity for the benefit of current and future generations.

Scope

A Working Group has come together in response to a shared concern that the housing market may not provide accommodation affordable by local residents and particularly (but not exclusively) younger people and families. It will:

- Investigate, evaluate, and recommend to the community of Tenterden, potential mechanisms that may be available to deliver affordable local needs housing in perpetuity, in particular through the instrument of a Community Land Trust.
- In pursuit of the above, liaise and cooperate with landowners, prospective partners and responsible statutory bodies together with other agencies charged by government with support for such endeavours, including Tenterden Town Council, Ashford Borough Council (specifically planning and housing departments), Action with Communities in Rural Kent, and the Community Land Trust Network.
- Illuminate the nature of housing needs in Tenterden by commissioning a Local Needs Housing Survey.
- Raise funds, establish the Tenterden Community Land Trust as an incorporated organisation and recruit its members.
- Seek the views and suggestions of the local community on the issue of local housing need and subsequently the mechanisms that may be identified to address it.

Membership

The maximum membership of the group is eleven.

New members of the Steering Group can join if approved by existing members following a written request to the Chair. Members will be volunteers who have a demonstrable association with Tenterden, and sympathy with the aims of the Steering Group.

Present members of the Steering Group (listed below) all have a long standing connection with the local area, and offer experience in law, planning, housing, and development. The Town Council is represented in an advisory capacity.

Name	Role
Mark Ellender	Chair
Justin Nelson	Secretary
Andrew Weaver	Finance
Martin Vink	Member
John Cowell	Member
Richard Powell	Member
Vacant	Member
Mike Carter	Member
Cllr. Russel Parkin	TTC Nominated Observer
Vacant	Member
Vacant	Member

Meeting Arrangements

The Steering Group shall appoint a Chair, and maintain summary notes of its meetings which will be circulated amongst members. It shall endeavour to reach decisions by consensus but if unable to do so a majority will prevail. The Chair will determine any matters of procedure relating to its meetings and administration and have a casting vote in the event of a tie.

The Steering Group shall meet as the Chair determines. Meetings shall require a quorum of three members in order to conduct business and make decisions.

Reporting

As it deems appropriate the Steering Group will report its activities to the community, either orally or in writing (including press releases), or via its website.

Resources Management

Such resources as the Steering Group shall raise shall be used for the purposes set out herein.

Review of Terms of Reference

These Terms of Reference for the Steering Group will be reviewed periodically and in particular upon the creation of an incorporated CLT.